

## NPU-F Bylaws for Voting

Article III states:

VOTING. Each resident, as defined in Article II, Membership, shall have one vote, to be cast in person. Corporations, other business entities, organizations, institutions, agencies, businesses or professionals shall, by notarized letter of appointment, designate one person as voting representative. For corporations, the voting representative shall be either the president or vice president. For sole proprietorships, the voting representative shall be the sole proprietor. For partnerships, the voting representative shall be either a general partner or a managing general partner, and if such partner is a corporation or other business entity, the voting representative shall meet the requirements applicable to such business entity. For limited liability companies, the voting representative shall be either the manager or the managing member, if such entity is member managed, and if such manager or member is a corporation or other business entity, the voting representative shall meet the requirements applicable to such business entity. For organizations, institutions, or agencies, the voting representative shall be the executive director of such organization, institution, or agency. For professionals, the voting representative shall be the individual person conducting such profession within NPU-F.

The Designee of the corporation, other business entity, organization, institution, agency, or profession shall sign in on the official sign-in sheet and shall present the notarized letter of authorization appointing them such designee, reasonable proof of such designee's identity, proof of such designee's office with such entity and authority in the form of a certificate from the corporate or company secretary of such entity, and proof of the entity's location within NPU-F in the form of a copy of a business or professional license and a copy of a current tax bill reflecting ownership by such business or other entity of real property within NPU-F or a current lease reflecting the lease by such business or other entity of property within NPU F. After properly signing in, each person shall be issued a voting card (or chit) to be used to cast any official vote. Only one voting card (or chit) shall be issued to any person.

The Chairperson of NPU-F (or his/her designee) shall have final discretion in determining if "reasonable proof" of residency, identity, and authority has been presented for qualification as a voter. The Chairperson of NPU-F may or may not vote at his/her discretion, but must cast a vote in the case of a tie.

CONFLICT OF INTEREST. Any member, Officer, or Committee Chairperson must make a full disclosure of any direct financial interest he or she may have in any issue before NPU-F begins discussion of the issue, and he or she may not vote on such issue.

\*Please remind the businesses in your neighborhoods of these requirements so that there is no confusion at the meeting. \*The complete By-Law document can be found here: NPU-F By-Laws effective 2017

<<http://npufatlanta.org/NPU-F%20By-Laws%202017.pdf>> Also, please let me know if you have any questions about who will be disqualified due to a Conflict of Interest.

Debbie Skopczynski  
Chair, NPU F